

RECORD OF PROCEEDINGS

Minutes of **PARKWAY LOCAL BOARD OF EDUCATION** Meeting Regular Meeting, May 9, 2017

- A. The meeting was called to order at 6:30 p.m. in the Community Room by President Tom Lyons.
- B. Members present were Melissa Burtch, Tom Lyons, Matt Swygart and Ryan Thompson.
- C. Nonmembers present were Tom Stankard, Diana Spencer, Sara Stearns, Anita Morton, AnneMarie Imwalle, Michelle Tribolet, Ben Neff, Kevin Kramer, Caroline Chittum, Tal Bates, Mark Esselstein, Brian Woods, Brian Fortkamp, Treas. Debra Pierce and Supt. Gregory Puthoff.
- D. RESOLUTION NO. 1705001
Moved by Swygart and seconded by Burtch the agenda be approved as amended.
Vote: Burtch, yes; Lyons, yes; Swygart, yes; Thompson, yes. The motion carried 4-0.
- E. RECOGNITION OF VISITORS
1. Reception of Public
 2. Diana Spencer
- F. RESOLUTION NO. 1705002
Moved by Thompson and seconded by Burtch the following Treasurer's Consent Items be approved as presented:
- a. Approve the following meeting minutes:

April 10, 2017	Work Session/ Executive Session
April 11, 2017	Regular Meeting
April 19, 2017	Work Session/ Executive Session
April 25, 2017	Work Session/ Executive Session
April 28, 2017	Work Session/ Executive Session
 - b. Approve the Treasurer's Report and Payment of Bills as presented.
 - c. Approve increase in Appropriation for Title III-Limited English Proficiency Grant (Fund 551) of \$54.68.
- Vote: Burtch, yes; Lyons, yes; Swygart, yes; Thompson, yes. The motion carried 4-0.
- G. ADMINISTRATIVE REPORTS
Administrative Reports are included in supplemental minutes.
Mr. Woods requested open enrollment be limited to no more than 85 per class total.
Mr. Bates is working on digital broadcasting and scheduling summer help.
- H. SUPERINTENDENT'S REPORT
1. Retirement Reception – May 18, 3:15 p.m. – 5:00 p.m.
 2. Classified Staff Sick Leave Bank
 3. Summer Custodian Help
 4. Athletic Director Job Description Draft
 5. Board Policy Updates

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I. RESOLUTION NO. 1705003

Moved by Thompson and seconded by Swygart the following Superintendent Consent Items be approved at presented:

- a. Accept the resignation of Trena Browning as school nurse effective the end of the 2016-17 school year.
- b. Approve the Coping with the Sudden Death of a Student or Staff Member Crisis Plan as per attached.
- c. Approve up to 10 additional work days for Debra Tuneberg, School Psychologist, at her current daily rate of \$359/ day for the 2016-17 school year.
- d. Approve the Middle School Handbook as presented for the 2017-18 school year.
- e. Approve issuing a one-year contract to rehire retiree Brenda Case as a bus driver effective the 2017-18 school year.
- f. Approve issuing a one-year contract to Sara Stearns as a teacher's aide effective the 2017-18 school year.
- g. Approve issuing a continuing contract to Shawn Jones as a secretary effective the 2017-18 school year.
- h. Approve issuing a one-year contract to Eric Stachler as a bus driver effective the beginning of the 2017-18 school year.
- i. Approve issuing a one-year contract to Carmen Baker as a bus driver effective the beginning of the 2017-18.
- j. Accept the bus maintenance bid from Rodoc Leasing Sales & Service for a period of three years. Labor costs will not exceed \$126,500 for the three year period. The agreement will expire May 31, 2020.
- k. Approve the Parkway Middle School Laptop Policy as per attached.

ALL SUPPLEMENTAL CONTRACTS ARE ISSUED WITH THE NOTATION THAT THEY ARE PER THE ADOPTED SALARY SCHEDULE AND ARE AUTOMATICALLY NON-RENEWED AT THE END OF THE RESPECTIVE SCHOOL YEAR. INITIAL EMPLOYMENT IS CONTINGENT UPON A SATISFACTORY BCI&I & FBI REPORT, POSSESSING OR OBTAINING, IN A TIMELY MANNER, ANY NECESSARY CERTIFICATION REQUIRED BY THE POSITION AND AN ADEQUATE NUMBER OF PARTICIPANTS.

The following supplemental positions are for the 2017-18 school year.

- l. Approve Shannon Wagner as Junior High Choir Director.
- m. Approve Shannon Wagner as Junior Class Advisor.
- n. Approve Shannon Wagner as Head Drama Club Advisor.
- o. Approve Ryan Twigg as Head Band Instructor.
- p. Approve Leslie Baltzell as High School Choir Director.
- q. Approve Leslie Baltzell as Assistant Band Director.
- r. Approve Michelle Agler as Sophomore Class Advisor.
- s. Approve Anita Morton as Senior Class Advisor.
- t. Approve Anita Morton as Future Teacher Association Advisor.
- u. Approve Anita Morton as Scholastic Bowl Co-Advisor.
- v. Approve Ann Vian as Scholastic Bowl Co-Advisor.
- w. Approve Ed Kuhn as Art Club Advisor.
- x. Approve AnneMarie Imwalle as Foreign Language Advisor.
- y. Approve AnneMarie Imwalle as National Honor Society Advisor.
- z. Approve Curtis Hamrick as Public Relations Coordinator.

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- aa. Approve Curtis Hamrick as Head Yearbook Advisor.
 - bb. Approve Kevin Browning as Assistant Yearbook Advisor.
 - cc. Approve Kevin Browning as FBLA Advisor.
 - dd. Approve Trevelin Conn as High School Student Council Advisor.
 - ee. Approve Trevelin Conn as Science Club Advisor.
 - ff. Approve Danielle Profit as Freshmen Class Advisor.
 - gg. Approve Lisa Miller as Pep Club Advisor.
 - hh. Approve Kevin Kramer as Junior High Pep Club Advisor.
 - ii. Approve Lisa Ontrop as Junior High School Student Council Co-Advisor.
 - jj. Approve Elizabeth Overman as Junior High School Student Council Co-Advisor.
 - kk. Approve Brandi Bruns as Varsity Volleyball Assistant Coach.
 - ll. Approve Katelyn Gamble as Varsity Volleyball Assistant Coach.
 - mm. Approve Lisa Miller as Freshman Volleyball Coach.
 - nn. Approve Amanda Triplett as Volunteer Varsity Volleyball Assistant Coach.
 - oo. Approve Joel Henkle as Varsity Football Assistant Coach.
 - pp. Approve Jason Kinney as Varsity Football Assistant Coach.
 - qq. Approve Andrew Peel as Varsity Football Assistant Coach.
 - rr. Approve Caleb Rodriguez as Varsity Football Assistant Coach.
 - ss. Approve Chris Weirrick as Junior High Football Head Coach.
 - tt. Approve Dallas Agner as Junior High Assistant Coach.
 - uu. Approve Mike Hawk as a Volunteer High School Football Coach.
 - vv. Approve Trey Stober as a Volunteer High School Football Coach.
 - ww. Approve Rachel Green as Junior High Cheerleader Coach.
 - xx. Approve Abby Sutter as a Volunteer High School Cheerleader Coach.
- Vote: Burtch, yes; Lyons, yes; Swygart, yes; Thompson, yes. The motion carried 4-0.

- J. RESOLUTION NO. 1705004
Moved by Swygart and seconded by Thompson the Board approve the TIF exemption request of Willshire Township as per attached.
Vote: Burtch, yes; Lyons, yes; Swygart, yes; Thompson, yes. The motion carried 4-0.

- K. RESOLUTION NO. 1705005
Moved by Thompson and seconded by Swygart the Board pursuant to Ohio Revised Code Section 121.22 adjourn to executive session for the express purpose of discussing the Appointment or Evaluation and Employment of Personnel.
Vote: Burtch, yes; Lyons, yes; Swygart, yes; Thompson, yes. The motion carried 4-0.

Time: 8:29 p.m. Return to Regular Session: 9:50 p.m.

- L. RESOLUTION NO. 1705006
Moved by Lyons and seconded by Thompson the meeting be adjourned.
Vote: Burtch, yes; Lyons, yes; Swygart, yes; Thompson, yes. The motion carried 4-0.

Time: 9:51 p.m.

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SIGNED _____

ATTEST _____